

**Health Science Education
Environmental Services
Course Code #5500**

School Year_____

Term:_____ **Fall**_____ **Spring**

Rate each student on the following

- 3 – Mastered (Can work independently with no supervision)
- 2 – Require supervision (Can perform with limited supervision)
- 1 – Not mastered (Requires instructions and close supervision)
- N – No exposure (No experience or knowledge in this area)

Student:_____ Grade_____
Teacher:_____ School_____
Number of Competencies in Course: 39
Number of Competencies Mastered:
Percent of Competencies Mastered:

1 Credit

Standard 1.0 The student will perform effective verbal and nonverbal communication skills with co-workers, patient/client, family and friends of patient/client.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)				Mastery	Non-Mastery
1.1	Demonstrate communication skills with the client who has special needs.					3	2	1	N		
1.2	Demonstrate professional communication techniques in a courteous way with co-workers and clients.					3	2	1	N		
1.3	Analyze limitations and barriers to effective communication.					3	2	1	N		
1.4	Evaluate verbal and non-verbal body language of co-workers and clients/patients.					3	2	1	N		
1.5	Direct calls to the appropriate person by receiving, managing, and directing telephone calls.					3	2	1	N		

Standard 2.0 The student will demonstrate the responsibilities of their assigned roles as defined in their job description.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)				Mastery	Non-Mastery
2.1	Construct a diagram of careers and educational requirements for each career.					3	2	1	N		
2.2	Interpret job descriptions for specific jobs.					3	2	1	N		
2.3	Perform job duties while adhering to the ethical and legal rights of the patient.					3	2	1	N		
2.4	Employ leadership skills while working as a member of a health care team and as a member of National HOSA.					3	2	1	N		
2.5	Retrieve information from electronic sources.					3	2	1	N		
2.6	Research and select the environmental services profession of choice.					3	2	1	N		

Standard 3.0 The student will employ and demonstrate adaptive skills in a health care facility.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)				Mastery	Non-Mastery
3.1	Compare career options, comparing an inventory of skills used in a health care setting.					3	2	1	N		
3.2	Manage skills at various levels following organization structure.					3	2	1	N		
3.3	Make proper adjustments on safety relating to personnel, clients, or specific situations.					3	2	1	N		
3.4	Manage biomedical contracts having knowledge of products being used and inventoried.					3	2	1	N		

Standard 4.0 The student will comply with state and federal regulations and laws to ensure that their actions are within all guidelines for the operation of a business.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)				Mastery	Non-Mastery
4.1	Understand different levels of requirements by local, state, and federal agencies to conduct business in a designated health care setting.					3	2	1	N		
4.2	Become aware of legal consequences of unprofessional conduct and/or criminal activities.					3	2	1	N		
4.3	Properly report compliance issues properly according to the organizational structure and/or government officials both as it relates to patients bill of rights and personal safety.					3	2	1	N		

Standard 5.0 The student will demonstrate the ability to prepare, assemble and deliver a high quality, nutritious meal for the clients they serve.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
5.1	Follow procedures to maintain a sanitary environment according to facility guidelines.	3	2	1	N				
5.2	Prepare meals according to specified orders by the physician or dietitian.	3	2	1	N				
5.3	Organize and establish inventory control and patient satisfaction survey policies.	3	2	1	N				
5.4	Inspect food to maintain temperature standards according to state guidelines.	3	2	1	N				

Standard 6.0 The student will demonstrate and use the correct transport equipment.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
6.1	Use the client's name and I.D. number to identify client prior to transporting.	3	2	1	N				
6.2	Demonstrate proper body mechanics and safety measures while transferring and escorting the client to the designated location.	3	2	1	N				
6.3	Properly follow discharge planning procedures to completion.	3	2	1	N				

Standard 7.0 The grounds and environment service student will demonstrate safety and effectively the ability to operate equipment used in the aseptic and aesthetic up-keep of the facility inside and out.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
7.1	Inventory the appropriate equipment to be used for a specified task of grounds management.	3	2	1	N				
7.2	Demonstrate safety precautions necessary while operating specified equipment.	3	2	1	N				
7.3	Create an environment that is conducive to the promotion of health.	3	2	1	N				

Standard 8.0 The student will distinguish and differentiate between biomedical equipment in a health care setting.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
8.1	Identify the appropriate biomedical equipment to be used in a specific setting.	3	2	1	N				
8.2	Score the functioning of equipment to ensure it's proper functioning within manufacturers guidelines.	3	2	1	N				
8.3	Demonstrate safety measures related to biomedical equipment.	3	2	1	N				

Standard 9.0 The student will learn to inspect and ensure a safe, clean, climate controlled and functional environment.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
9.1	Interpret operating manuals completely.	3	2	1	N				
9.2	Inspect mechanical systems to ensure that they are properly functioning.	3	2	1	N				
9.3	Develop maintenance inspection records and manage repairs to ensure equipment is operating within normal ranges according to the manufacturer's recommendations.	3	2	1	N				

Standard 10.0 Demonstrate performance skills in the laboratory. Following check off of skills, students will be eligible for a clinical internship. Students will demonstrate knowledge and skills in a health care clinical setting.

*One of these columns must be checked

Learning Expectations		Check the appropriate Mastery or Non-Mastery column*				Rating (Circle one)		Mastery	Non-Mastery
10.1	Read, interpret, verbalize and apply policies and procedures appropriate to health care setting.	3	2	1	N				
10.2	Participate in a health care facility orientation prior to clinical experience.	3	2	1	N				
10.3	Utilize proper communication, critical thinking and problem-solving techniques.	3	2	1	N				
10.4	Demonstrate the safe and appropriate use of equipment and supplies.	3	2	1	N				
10.5	Perform skills safely and effectively as outlined in policy and procedures of the health care facility and standards of the health care profession.	3	2	1	N				

Additional Comments _____